

## **English Department Graduate Student Creative or Research Summer Fellowships Guidelines and Timeline**

The English Department offers a limited number of \$2000 fellowships to graduate students engaged in creative or research projects during the summer following their first year in an English Department graduate program. Students are expected to engage in this work half-time (20 hours per week) for five weeks during the summer.

Eligible students are nominated by an English Department graduate program prior to their first year; each program may nominate no more than two incoming students, and a maximum of five total nominations will be accepted. Formal applications are due at the beginning of the student's second semester, and must include: (a) a clear plan for the creative or research project, (b) a timeline, and (c) the name of a faculty mentor who will oversee the work. The finished work will be presented at a fall event to which the public will be invited.

The committee reserves the right to offer no stipends should the submitted proposals not sufficiently meet the standards and guidelines. Stipends are also dependent upon the availability of funding.

### **Timeline**

|                            |  |
|----------------------------|--|
| March 1, 2016              | Deadline for nominations to the department chair / review committee  |
| March 15, 2016             | Notification to programs of eligible nominees                        |
| February 1, 2017           | Deadline for applications to the department chair / review committee |
| February-March 2017        | Review of applications   |
| On or before April 1, 2017 | Department forwards the name(s) of recipient(s) to the Dean's Office |

### **Eligibility Requirements and Checklist**

The English Department Chair, in consultation with the review committee, will determine applicant eligibility and funding recipient(s). At the time of funding, applicants must be students in good standing in a graduate program of the English Department at Minnesota State Mankato, and may be required to enroll in at least one graduate credit.

### **Required Sections for All Proposals**

1. Name and cv of applicant, title of proposal, and name of faculty mentor.
2. A general description of the proposal, including a description how the work aligns with your creative or scholarly development (no more than 300 words).
3. A week-by-week timeline specifically addressing how the five weeks will be used to complete the proposed work (no more than 300 words).

**Applications submitted after the deadline or that exceed the word limits will not be considered.**